

# 2021 EXHIBIT BOOTH SPACE CONTRACT

TENNESSEE ACADEMY OF FAMILY PHYSICIANS 72nd ANNUAL SCIENTIFIC ASSEMBLY  
PARK VISTA DOUBLETREE HOTEL, GATLINBURG, OCTOBER 19-22, 2021

**Only use this form if you are paying by check and mailing to the TNAFP.** Those Contracts requiring a deposit and wishing to use a credit card must use the form to be submitted directly from the TNAFP website.

COMPANY NAME (please print): \_\_\_\_\_

**PRINT YOUR COMPANY NAME ABOVE AS YOU WISH IT TO APPEAR ON YOUR EXHIBIT BOOTH SPACE SIGN & IN THE PROGRAM.**

YOUR MAILING ADDRESS: \_\_\_\_\_

CITY & STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

It is understood that the exhibiting company and all of its representatives attending the TNAFP Annual Assembly will abide by all Rules and Regulations of the TNAFP as set forth in the Invitation to Exhibit Prospectus. It is the responsibility of the person signing this Contract to notify their representatives attending the TNAFP annual assembly of all information contained in the 2021 Exhibit Prospectus. Booth spaces are assigned on a first-contract received basis with assignment to begin in June.

**Special - \*\*\*Companies who exhibited in 2019 and/or had submitted a Contract to Exhibit in 2020:** The 2021 exhibit booth space fee for 2020 and 2019 exhibitors is \$1200.00 per booth. No booth fee payment is due with submission of your contract, but full payment of \$1200.00 is due and payable by September 20.

**\*\*\*Companies who did not exhibit in 2019 and/or had not submitted a Contract to Exhibit in 2020:** The 2021 exhibit booth space fee for 2021 new exhibitors is \$1300.00 per booth. At least \$650.00 is due and payable with submission of your contract for assignment of booth space, with full payment of \$1300.00 due and payable by September 20.

**Non-Profits/State Government Agencies/Entities** will be charged a booth setup fee of \$125.00. One person working your booth is not charged for food and beverage, with more than one person being charged \$125.00 per person to cover the cost of food and beverage. No booth fee payment is due with submission of your contract, but full payment of \$125.00 is due and payable by September 20

All booth fees may be paid in either of the following ways:

- (1) By check made to the Tennessee Academy of Family Physicians and mailed to the TNAFP office in Brentwood;
- (2) By credit card by using the booth fee payment option on the TNAFP website ([www.tnafp.org](http://www.tnafp.org)) under the Annual Scientific Assembly. *\*(Please note payment by credit cards will only be accepted on the TNAFP website.)*

**\*\*\*Included in your booth fee are up to four (4) booth representatives. Those exhibitors having more than four (4) booth representatives will be charged \$125 per person to cover the cost of food and beverage.**

REQUEST FOR EXHIBIT SPACE (please list booth numbers):

1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_ 4th Choice \_\_\_\_\_

If possible, we do NOT wish an exhibit booth located in the vicinity of (company names): \_\_\_\_\_

**NOTE: Each booth is furnished a booth sign with company name and booth number, one six-foot table, two chairs, electrical service upon request (see below), and internet service.**

\*\*\*\* \_\_\_\_\_ Yes, we will require electrical service in our assigned booth.

**+++REQUIRED - YOU MUST COMPLETE THIS SECTION BELOW TO OBTAIN BOOTH SPACE.....**

+++CONTRACT AUTHORIZED BY: \_\_\_\_\_  
(PLEASE PRINT OR TYPE CLEARLY YOUR NAME AND PROFESSIONAL TITLE)

+++YOUR SIGNATURE (required): \_\_\_\_\_ +++DATE SIGNED: \_\_\_\_\_

**RETURN COMPLETED CONTRACT TO:** CATHY DYER, EXECUTIVE DIRECTOR, TENNESSEE ACADEMY OF FAMILY PHYSICIANS,  
212 OVERLOOK CIRCLE, SUITE 201, BRENTWOOD, TN 37027  
(EMAIL: [TNAFP@TNAFP.ORG](mailto:TNAFP@TNAFP.ORG); FAX: 615-370-5199)

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